

Penobscot County Commissioners' Meeting Minutes September 24, 2025 #2507
10:00 AM Commissioners Daniel Tremble, Andre Cushing and David Marshall

Roll Call -

Commissioner Cushing opened the meeting at 10:00 AM from the Probate Courtroom with all Commissioners, Treasurer Mower, and Administrator Adkins present.

Pledge of Allegiance – Treasurer Mower led the pledge.

Approval of Meeting Minutes -

Commissioner Marshall made a motion to approve the August 27th, 2025 Workshop meeting minutes and September 3rd, 2025 Commissioner meeting minutes. Commissioner Tremble seconded the motion. A vote to approve passed 3-0. Signed.

Public Comment – Penobscot County resident Timothy Rogers reported to the Commissioners his thoughts on the Opioid funding and where he believes funding should be spent.

Janet Drew – resident of York County reported she agrees with Mr. Rogers sentiments this morning. Ms. Drew feels a new jail should not be built and funding should be used for resources to heal people instead of incarcerating them.

UT Update –

Deputy Morrison presented the following:

- Public Hearing for: 5 Lakes Lodge / South Twin Lake (T4) Liquor License Renewal. Chair Cushing opened the hearing at 10:10 AM. No public comment. Public hearing closed at 10:12 AM. Commissioner Marshall made a motion to approve the request as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.
- UT Tour agenda for October 7th was discussed. Commissioner Cushing would like some sort of agenda for the meeting that will be held that evening of the 7th.

Dept. 14 – UT 2026 Budget Presentation

Deputy Morrison presented the 2026 Budget for Dept. 14 / Unorganized Territory. Overview includes:

- 2026 / Proposed Expenditures - \$ 209,666 Revenues - \$107,425

No vote was taken ... Presentation was a first draft & review.

Agenda Modification as Item M for the Sheriff. Approved.

Opioid Update –

Pat Kimball, participant of the Opioid Committee presented the finalized application. After discussion, Commission Tremble moved to approve the application as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

EMA Update –

Director Barrows presented three bids for the RFP / Ford Interceptor. Chair Cushing opened these bids that were submitted by the Monday, September 15th 4:30 PM deadline.

Vendor	Bid
Emergency Remarketing Mentor, OH	\$ 1,878.18
Bayridge Motors, Inc. Staten Island, NY	\$1,255
Jeff Dorman Corinna, Maine	\$2,500

After discussion, Commissioner Tremble moved to take these bids under advisement. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 5 – District Attorney 2026 Budget Presentation

Office Manager Higgins presented the 2026 Budget for Dept. 5 / District Attorney Overview includes:

- 2026 / Proposed Expenditures - \$ 1,899,208 Revenues - \$61,000

No vote was taken ... Presentation was a first draft & review.

DA Update –

Office Manager Higgins requested approval for purchasing 11 new computers totaling \$20,920; the capital account has \$38,246 available. After discussion, Commissioner Tremble moved to approve this purchase as presented. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

PRCC Update –

Director Lavoie and Deputy Fitzgerald presented the following:

- After discussion on the Passadumkeag Lighthouse Tower Contract, Commissioner Marshall moved to approve this request as presented. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.
- Working on finalizing a transfer of property with 3.1 acres from Millinocket to the County.

Dept. 4 – PRCC 2026 Budget Presentation

Director Lavoie presented the 2026 Budget for Dept. 4 / PRCC Overview includes:

- 2026 / Proposed Expenditures - \$ 4,665,703 Revenues - \$223,167

No vote was taken ... Presentation was a first draft & review.

Facilities Update –

Director MacDonald presented the following:

- RFP / RFP Franklin Street Office Renovation Project. Chair Cushing opened the four bids that were received by the Friday, September 19th, 2025 4:30 PM deadline.

Vendor	Quote
Benchmark Westbrook	\$470,234
Nichols Construction Bangor	\$528,600
Doten's Construction Freeport	\$501,100
Bowman Construction Newport	\$494,075

After discussion, Commissioner Tremble moved to take these bids under advisement. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

- Discussion on the DA Clerical Space (2nd floor) renovation project bids that were opened at the September 3rd meeting. After discussion, it was decided that this project will be completed in-house with use of our electrician, carpenter and tradesmen as needed. Director MacDonald is waiting on quotes he requested on parts of the project that we'd need help with. After discussion, Commissioner Tremble moved to approve G3-996-01 capital improvement for funding of this project. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Dept. 8 – County Buildings 2026 Budget Presentation

Director MacDonald presented the 2026 Budget for Dept. 8 / County Buildings. Overview includes:

- 2026 / Proposed Expenditures - \$ 1,476,938 Revenues - \$0

No vote was taken ... Presentation was a first draft & review.

Dept. 32 – Building Improvements 2026 Budget Presentation

Director MacDonald presented the 2026 Budget for Dept. 32 / Building Improvements. Overview includes:

- 2026 / Proposed Expenditures - \$ 120,000 Revenues - \$0

No vote was taken ... Presentation was a first draft & review.

HR Update –

Director Dyer presented the following:

- A staffing update was presented to the Commissioners
- After discussion on the Insurance Broker RFP opened on August 27th, Commissioner Tremble moved to approve Cross Insurance Agency for \$67,200 as the County's insurance broker. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Administrative –

Administrator Adkins presented the following :

- The new corrections facility discussion with the designer will take place on November 14th
- The Municipal Leadership meeting is taking place tomorrow starting at 11:30 AM
- After discussion, Commissioner Marshall moved to approve the Health Insurance contract renewal with CIGNA. Commissioner Tremble seconded the motion. A vote to approve passed 3-0. Signed.

Approval of Warrants-

Payroll Warrant	09.05.25	<i>\$357,312.51</i>	09.12.25	<i>\$380,303.29</i>	09.19.25	<i>\$ 336,534.82</i>
A/P General Fund	09.10.25	<i>\$ 368,747.78</i>	09.17.25	<i>\$455,908.78</i>	09.24.25	<i>\$ 307,010.03</i>
A/P PRCC Bond	09.10.25	<i>\$ N/A</i>	09.17.25	<i>\$10,584.77</i>	09.24.25	<i>\$ 13,997.00</i>
A/P Unorg Terr	09.10.25	<i>\$ 30,536.15</i>	09.17.25	<i>\$ 28,204.70</i>	09.24.25	<i>\$ 84,013.62</i>
A/P UT TIF	09.10.25	<i>\$ 326,250.00</i>	09.17.25	<i>\$5,116.52</i>	09.24.25	<i>\$ N/A</i>
A/P ARPA	09.10.25	<i>\$ N/A</i>	09.17.25	<i>\$80,654.91</i>	09.24.25	<i>\$ 12,117.84</i>

Commissioner Tremble made a motion to approve the warrants per Item L on the agenda. Commissioner Marshall seconded the motion. A vote to approve passed 3-0. Signed.

Sheriff's Update –

Sheriff Morton presented the following:

- After discussion, Commissioner Tremble moved to approve \$32,900 for SRT equipment from ARPA funding. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Sheriff's Update – Continued:

- After discussion, Commissioner Tremble moved to approve \$7,000 for jail uniforms. Commissioner Marshall seconded the motion. A vote to approve passed 3-0.

Executive Session---Commissioner Marshall made a motion to go into Executive Session at 12:57 PM under 1 M.R.S.A. § 405 (6) (A) / Personnel Matter – GCN #198. Commissioner Tremble seconded the motion. A vote to approve passed 3-0. Present were: Commissioners, Treasurer Mower, Administrator Adkins, HR Dir. Dyer, Sheriff Morton, Capt. Boulier, Attorney Hamer, Employee and Union Representative John Nuttall. Session ended at 1:28 PM

Prior to GCN #198 hearing, Attorney Hamer reported GCN #197 & 199 were in settlement talks.

Action Taken – No Action taken on GCN #198

Payroll status changes signed for: Toni Dyer, Alycia Hallett, Lindsay McPhail, Cheri Volta, Elijah Law, Matthew Hobson, Jarek Ireland, Dylan Watrous, James Williams, Jr., Ezra Haines, Grace Demoranville, Donald Day, Laura Dolley-Lebreton, Michael Moran, Mark Johnson, Nicholas Covell, Tina Morrison, Brandon Tenney, Brandi Alton, Jessica Luna, Victoria Dearing, Sara Johnson, Allen Avery, Jordan Norton, Daniel Gastia, Ross Whitford, Alycia Hallett, Kellie Williams, Caleb Thacker, Morgan Vidal, Lindsay McPhail, Emilee Pinkham, & Hannah Mann.

Commissioner Tremble moved to adjourn the meeting at 1:29PM. Commissioner Marshall seconded the motion. A vote to approve passed 3 -0.

Signature Page

Certified By:

Andre E. Cushing, III, Chair

Daniel J. Tremble, Commissioner

David S. Marshall, Commissioner

Administrator, Scott Adkins